

Dear member,

This is to advise you of the upcoming Annual General Meeting of BIRDLIFE MELBOURNE. The details of this meeting are as follows:

DATE: Tuesday 28 April, 2026

TIME: 8.00 pm

PLACE: Greythorn Community Hub  
2 Centre Way  
Balwyn North VIC 3104

Attached are:

- The agenda for this meeting
- The minutes of the last Annual General Meeting.
- Nomination Form for Committee Member.
- Proxy form.

At the meeting, members will have the opportunity to:

- Find out about Birdlife Melbourne's operations and finances
- Ask questions about the operations and finances of Birdlife Melbourne
- Speak about any items on the agenda.

At the meeting, members will be asked to vote to:

- Accept the Minutes of the last Annual General Meeting
- Accept the annual financial statements
- Elect Committee Members.

Regards,  
Julie Ryan  
Secretary

DATE: Tuesday 28 April, 2026

TIME: 8.00 pm

PLACE: Greythorn Community Hub  
2 Centre Way  
Balwyn North VIC 3104

- 1 Welcome and introductions
- 2 Apologies
- 3 Review of actions from previous Annual General Meeting
- 4 Acceptance of Minutes of previous Annual General Meeting
- 5 President's Report
- 6 Treasurer's Report
- 7 Acceptance of financial statements
- 8 Acceptance of Annual Report
- 9 Appointment of Committee Members
- 10 Meeting close

DATE: 25 March, 2025

VENUE: Greythorn Community Hub, 2 Centre Way, Balwyn North

1 APOLOGIES: There was an apology from Shirley Ramsey

2 MINUTES OF THE PREVIOUS MEETING

The minutes of the AGM conducted on 26 March, 2024 were accepted while acknowledging the election since that meeting, of Kelvin Thomson into the role of Education Co-ordinator (copy of Minutes attached).

3 PRESIDENT'S REPORT

Alan Crawford presented his report (attached). Notably the Birdlife Melbourne Web site will cease. There were no questions raised by attendees.  
The report was accepted.

4 TREASURER'S REPORT

Greg Hempenstall presented the Treasurer's Report (attached).  
The report was accepted without comment or questions.

5 ELECTION OF COMMITTEE MEMBERS

Julie Ryan has undertaken the role as Secretary and was welcomed by the Committee and participants.

Chris Farrell invited members to offer assistance to the existing committee currently comprising:

Alan Crawford - President

Scot Sharman - Vice President

Greg Hempenstall - Treasurer

Chris Farrell -

Julie Ryan - Secretary

Kelvin Thomson - Education Co-ordinator.

6 GENERAL BUSINESS

No general business was raised.

7 MEETING CLOSED 8.30 pm

- All positions will be declared vacant at the AGM on Tuesday 28 April, 2026
- Nominations will be received until 11:59 pm on Tuesday 14 April, 2026
- Please submit nomination forms via email to [julieryanv69@icloud.com](mailto:julieryanv69@icloud.com)

I, \_\_\_\_\_ wish to nominate \_\_\_\_\_  
for the position of:

- |  |  |
|--|--|
| <input type="checkbox"/> President         | <input type="checkbox"/> Secretary                           |
| <input type="checkbox"/> Vice President    | <input type="checkbox"/> Program Co-ordinator                |
| <input type="checkbox"/> Treasurer         | <input type="checkbox"/> Communications/Social Media Officer |
| <input type="checkbox"/> Education Officer |  |

Nominee signed: \_\_\_\_\_ Date:        /        /2026

#### WHO IS ELIGIBLE TO BE A COMMITTEE MEMBER

A member is eligible to be elected or appointed as a committee member if the member—  
(a) is 18 years or over; and  
(b) is entitled to vote at a General Meeting.

#### NOMINATIONS

- (1) An eligible member of Birdlife Melbourne may—
  - (a) nominate himself or herself; or
  - (b) with the member's consent, be nominated by another member.
- (2) A member who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.
- (3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the Annual General Meeting.



## **BIRDLIFE MELBOURNE PROXY FORM**

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This proxy form can be used if you are unable to attend the AGM on 28 April, 2026

I, \_\_\_\_\_ of

Address \_\_\_\_\_ P/Code \_\_\_\_\_

Telephone: Mobile \_\_\_\_\_

being a full member of Birdlife Melbourne wish to appoint \_\_\_\_\_  
as my nominated proxy at the Birdlife Melbourne Annual General Meeting on Tuesday 28  
April, 2026.

Proxy forms can be scanned and emailed to the Secretary at [julieryanv69@icloud.com](mailto:julieryanv69@icloud.com) or  
lodged at the Annual General Meeting.

Signed \_\_\_\_\_ Date        /        /2026

## **BirdLife Melbourne President's Report for 2025**

This is my tenth year as President of BirdLife Melbourne and I would first like to thank all those who help in running the branch. We continue to provide activities for our members and the public, while supporting the work of BirdLife Australia. As a branch of BirdLife Australia, we work with them to support their campaigns and objectives and we receive support in running the branch. In particular, I'd like to thank Fiona Cahill, the participation manager.

We have over 3000 email addresses on our contact list, with many other supporters. We are the largest BirdLife branch, with approximately 20% of total BirdLife membership.

### **Outings:**

We ran a full program of outing during the year and I'd like to thank those who assisted. Co-ordinators are Phillip West (Weekdays' Outings), Steve and Ange Hoptroff (Beginners' Outings), Maryanne Anderson (Yellingbo birdwalks) and Peter Bennet (Photography Group). Many others assist by leading these outings.

### **Communications:**

E-news, our email newsletter, is our main communication to members and was sent out regularly during the year. This contains details of upcoming events and news articles.

With the assistance of others, Adriana Bianchi uploads items such as outing reports to the Blog. Thank you to the contributors and photographers who provide content.

All news relating to BirdLife Melbourne is on our page of the BirdLife Australia website. Events coming up in the near future are shown on the BirdLife Australia website, with a full list of Beginners and Weekday outings on our page.

There is also a Facebook page with 2900 members which promotes our activities to a wider group, including non-members – thanks to Chris Farrell and others for posting and setting up events in Facebook and to all those that contribute.

### Meetings and Education:

We have continued to hold monthly meetings, with Chris Farrell arranging lots of interesting speakers. Thanks to Greg Hempenstall and Scot Sharman for setting up the meetings and also to those who do member's talks. We have had a steady audience of mostly regular attendees and are keen to increase attendance.

Thanks to Heather Mitchener and Janet Hand for providing the refreshments and to Sonja Ross who welcomes visitors.

Thanks to those who gave talks and assisted with education activities, particularly Kelvin Thomson and Chris Farrell.

### Melbourne Water Surveys and other Conservation Activities:

Scot Sharman co-ordinates and produces reports for the Melbourne Water Dandenong Catchment Surveys. Volunteers from BirdLife Melbourne are now surveying 8 sites, providing useful information for this survey, which has now been running for 18 years.

The monthly Yellingbo birdwalks have continued, run by Maryanne Anderson for many years.

We have also assisted with BirdLife Australia's conservation campaigns, with at least some improvements in the new Nature Laws and changes to rodenticide availability. We also responded to local requests and conservation questions.

### Committee

The committee members give time to enable BirdLife Melbourne to continue to grow and develop. It would be great if other members would volunteer to give some time to help us.

In addition to those committee members previously mentioned, I'd like to thank Julie Ryan, who assisted in the role of Secretary, although she has now resigned.

We appreciate the members who take part in our activities and meetings and are happy to receive any suggestions or comments.

Alan Crawford