

Dear member,

This is to advise you of the upcoming Annual General Meeting of BIRDLIFE MELBOURNE. The details of this meeting are as follows:

DATE: Tuesday 28 April, 2026

TIME: 8.00 pm

PLACE: Greythorn Community Hub
2 Centre Way
Balwyn North VIC 3104

Attached are:

- The agenda for this meeting
- The minutes of the last Annual General Meeting.
- Nomination Form for Committee Member.
- Proxy form.

At the meeting, members will have the opportunity to:

- Find out about Birdlife Melbourne's operations and finances
- Ask questions about the operations and finances of Birdlife Melbourne
- Speak about any items on the agenda.

At the meeting, members will be asked to vote to:

- Accept the Minutes of the last Annual General Meeting
- Accept the annual financial statements
- Elect Committee Members.

Regards,
Julie Ryan
Secretary

DATE: Tuesday 28 April, 2026

TIME: 8.00 pm

PLACE: Greythorn Community Hub
2 Centre Way
Balwyn North VIC 3104

- 1 Welcome and introductions
- 2 Apologies
- 3 Review of actions from previous Annual General Meeting
- 4 Acceptance of Minutes of previous Annual General Meeting
- 5 President's Report
- 6 Treasurer's Report
- 7 Acceptance of financial statements
- 8 Acceptance of Annual Report
- 9 Appointment of Committee Members
- 10 Meeting close

DATE: 25 March, 2025

VENUE: Greythorn Community Hub, 2 Centre Way, Balwyn North

1 APOLOGIES: There was an apology from Shirley Ramsey

2 MINUTES OF THE PREVIOUS MEETING

The minutes of the AGM conducted on 26 March, 2024 were accepted while acknowledging the election since that meeting, of Kelvin Thomson into the role of Education Co-ordinator (copy of Minutes attached).

3 PRESIDENT'S REPORT

Alan Crawford presented his report (attached). Notably the Birdlife Melbourne Web site will cease. There were no questions raised by attendees.
The report was accepted.

4 TREASURER'S REPORT

Greg Hempenstall presented the Treasurer's Report (attached).
The report was accepted without comment or questions.

5 ELECTION OF COMMITTEE MEMBERS

Julie Ryan has undertaken the role as Secretary and was welcomed by the Committee and participants.

Chris Farrell invited members to offer assistance to the existing committee currently comprising:

Alan Crawford - President

Scot Sharman - Vice President

Greg Hempenstall - Treasurer

Chris Farrell -

Julie Ryan - Secretary

Kelvin Thomson - Education Co-ordinator.

6 GENERAL BUSINESS

No general business was raised.

7 MEETING CLOSED 8.30 pm

- All positions will be declared vacant at the AGM on Tuesday 28 April, 2026
- Nominations will be received until 11:59 pm on Tuesday 14 April, 2026
- Please submit nomination forms via email to julieryanv69@icloud.com

I, _____ wish to nominate _____
for the position of:

- | | |
|--|--|
| <input type="checkbox"/> President | <input type="checkbox"/> Secretary |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Program Co-ordinator |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Communications/Social Media Officer |
| <input type="checkbox"/> Education Officer | |

Nominee signed: _____ Date: / /2026

WHO IS ELIGIBLE TO BE A COMMITTEE MEMBER

A member is eligible to be elected or appointed as a committee member if the member—
(a) is 18 years or over; and
(b) is entitled to vote at a General Meeting.

NOMINATIONS

- (1) An eligible member of Birdlife Melbourne may—
 - (a) nominate himself or herself; or
 - (b) with the member's consent, be nominated by another member.
- (2) A member who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.
- (3) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the Annual General Meeting.



BIRDLIFE MELBOURNE PROXY FORM

This proxy form can be used if you are unable to attend the AGM on 28 April, 2026

I, _____ of

Address _____ P/Code _____

Telephone: Mobile _____

being a full member of Birdlife Melbourne wish to appoint _____
as my nominated proxy at the Birdlife Melbourne Annual General Meeting on Tuesday 28
April, 2026.

Proxy forms can be scanned and emailed to the Secretary at julieryanv69@icloud.com or
lodged at the Annual General Meeting.

Signed _____ Date / /2026